



SPRING LAKE PARK SCHOOL DISTRICT 16

District Services Center
1415 81ST Avenue NE
Spring Lake Park, MN 55432

ORGANIZATIONAL SCHOOL BOARD MEETING

District Services Center

July 13, 2010

7:00 p.m.

(Or immediately following the
Board Work Session)

AGENDA – Organizational Items

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. SCHOOL BOARD REIMBURSEMENT

1. Annual Financial Stipend

Motion by _____, seconded by _____, to approve the financial stipend paid to the Chairperson, Clerk and Treasurer at \$5,400, and that paid to the Vice-Chairperson and Directors at \$5,000.

2. Fringe Benefits

Motion by _____, seconded by _____, to have each School Board member provided the option to participate in the School District's group term life insurance program, and that the premium for selected options be deducted from the Board member's annual financial stipend.

3. Mileage and Other Expenses

Motion by _____, seconded by _____, to have expenses incurred by Board members, in accordance with the District's policies for which payment vouchers are submitted to the District's Business Office, reviewed by the School Board Treasurer, reported to and approved by the School Board, and paid by the District.

4. Worker's Compensation

Motion by _____, seconded by _____, to have worker's compensation coverage provided to School Board members for work directly related to School Board business.

C. RULES OF ORDER

Motion by _____, seconded by _____, to adopt the ROBERT'S RULES OF ORDER revised as the rules by which the Board's actions will be governed.

D. DESIGNATION OF DISTRICT NEWSPAPER

Motion by _____, seconded by _____, to designate Blaine/Spring Lake Park Life Newspaper as the District's official newspaper for the 2010-2011 school year.

E. DESIGNATION OF SCHOOL DISTRICT ATTORNEY

Motion by _____, seconded by _____, to designate the firm of Knutson, Flynn, & Deans as the School District's attorney and legal advisor to the Superintendent of Schools and to further authorize the Superintendent or designee to consult with other legal counsel as necessary to best serve the needs of the School District.

F. DESIGNATION OF SCHOOL BOARD RECORDING SECRETARY

Motion by _____, seconded by _____, to designate the Superintendent's Executive Assistant as the School Board's recording secretary and in the event of her absence, to have the Business Office Secretary serve as her substitute.

G. ELECTRONIC FUND TRANSFERS

Motion by _____, seconded by _____, to authorize the Director of Business Services, and in her absence, the Controller, to make electronic fund transfers and report all such transfers to the School Board in a separate report included with the District's Monthly Financial Report.

H. SIGNING OF CHECKS

Motion by _____, seconded by _____, to have the Treasurer, Chairperson, and Clerk mechanically sign the District's checks.

I. DESIGNATION OF SCHOOL DISTRICT ACCOUNTING FIRM

Motion by _____, seconded by _____, to designate the firm of Malloy, Montague, Karnowski, Radosevich, & Co., P.A., Certified Public Accountants, as the School District's accounting firm and accounting advisor to the Superintendent of Schools and to have said firm conduct the District's annual audit and assist in the preparation of the District's Annual Financial Report.

J. DESIGNATION OF OFFICIAL CASH DEPOSITORIES

Motion by _____, seconded by _____, to designate the Minnesota School District Liquid Asset Fund plus US Bank and Wells Fargo, First Horizon and Merchant Processing Center Transfirst (credit card receipts), and Village Bank, N.A. as the official cash depositories for the fiscal year 2010-2011.

K. OFFICIAL INVESTMENT BROKERS

Motion by _____, seconded by _____, to designate the following investment brokers (and their custodians) as the official brokers for investment purposes for the fiscal year 2010-2011: US Bank Minneapolis and Minnesota School District Liquid Asset Fund Plus; PMA Financial Network, Inc./LaSalle National Bank, Village Bank, N.A., Wells Fargo, and First Advantage Bank, Coon Rapids.

L. INVESTMENT OF EXCESS CASH FUNDS

Motion by _____, seconded by _____, that for fiscal year 2010-2011 the Director of Business Services, or designee, be hereby vested with the authority and responsibility to invest funds which are not currently needed in accordance with M.S. § 118A.

Consistent with the above delegation of responsibility for conducting the investment of excess funds, the Director of Business Services is hereby authorized to sign the following investment documents as Deputy Treasurer: Collateral Assignment Forms and Collateral Release Forms.

M. DESIGNATION OF AUTHORIZED PERSONNEL

1. Motion by _____, seconded by _____, to authorize the following personnel and their respective successors with full power to give Minnesota School District Liquid Asset Fund Plus written direction to:
 - a. Open and close accounts;
 - b. Request changes to wire redemption instruction, and other account information;
 - c. Effectuate the purchase and redemption of Fund Shares of the Entity.

The authorized personnel are: Amy Schultz, Director of Business Services, and Jill Schwint, Controller.

2. Motion by _____, seconded by _____, to authorize the following personnel with full power to give Wells Fargo, N.A. written direction to access all safe deposit boxes (for storage of educational records, as required by law) in the District's name: Amy Schultz, Director of Business Services; Tom Ambrasas, Director of Special Education; and Don Fineran, head of the Spring Lake Park High School Counseling Department.

N. PAYMENTS IN ADVANCE OF BOARD APPROVAL

Motion by _____, seconded by _____, for fiscal year 2010-2011, consistent with M.S. §§ 123B.11, 123B.02, 471.38, and 471.425, the Director of Business Services, or designee, be hereby vested with the authority and responsibility to make routine payments in advance of Board approval.

O. USE OF FACSIMILE SIGNATURES AND SURETY BOND

Motion by _____, seconded by _____, to approve the following resolution:

BE IT RESOLVED by the School Board of Independent School District 16 as follows:

1. Pursuant to M.S. § 47.41, the School Board and the Chairperson, Clerk, and Treasurer thereof hereby authorize the School District depository banks to honor checks, drafts, warrants, warrant-checks and other orders on public funds bearing facsimile signatures of any of said officers and to charge the same to the account upon which drawn as fully as though those instruments bore the manually written signatures of any of said officers.

2. Pursuant to M.S. § 47.42, the School Board of said District approves the use of such facsimile signatures and hereby determines to insure the School District with an insurance company authorized to do business within the State in the amount of up to \$100,000 blanket employee faithful performance bond forgery insurance against the loss of any public funds which may be withdrawn upon unauthorized use of such facsimile signatures, and an officer of said School District shall not be personally liable for loss resulting from the use of any facsimile signature unless said loss occurs by reason of that officer's wrongful act.
3. The Clerk is hereby authorized and directed to furnish the School District depositories with copies of this resolution, and the School District officers and said depositories are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures thereafter.
4. Pursuant to M.S. § 123B.02 covering general powers, the School Board authorizes the Superintendent of Schools and the Superintendent's Executive Assistant to utilize facsimile signature stamps covering the Chairperson and the Clerk signatures.

The facsimile signature stamps covering the Chairperson and the Clerk are hereby authorized and may be utilized only for personnel employment contracts and district forms for change in personnel employment status, whenever there is not an actual handwritten signature required by Minnesota statute.

P. DESIGNATION OF FINANCIAL ADVISORS

Motion by _____, seconded by _____, to designate Springsted, Inc., St. Paul, MN, as the School District's financial advisor.

Q. AUTHORIZATION TO PURCHASE OR LEASE PROPERTY

Motion by _____, seconded by _____, to authorize the Superintendent and the Director of Business Services to enter into a lease or purchase agreement for property for exclusive use by the School District, subject to School Board approval, through June 30, 2011.

R. MINNESOTA SCHOOL BOARDS ASSOCIATION (MSBA) MEMBERSHIP

Motion by _____, seconded by _____, to have District 16 renew its membership with Minnesota School Boards Association for the 2010-2011 fiscal year, at a fee of \$8,421 (includes \$490 policy renewal fee).

S. EDUCATIONAL COOPERATIVE SERVICE UNIT (ECSU) OF THE TWIN CITIES METROPOLITAN AREA

Motion by _____, seconded by _____, to have District 16 renew its membership with Educational Services Unit of the Twin Cities Metropolitan School Districts for the 2010-2011 school year at a fee of \$5,031.

T. ASSOCIATION OF METROPOLITAN SCHOOL DISTRICTS (AMSD)

Motion by _____, seconded by _____, to have District 16 renew its membership with the Association of Metropolitan School Districts for the 2010-2011 school year at a fee of \$9,375.

U. APPOINTMENT OF BOARD MEMBERS TO COMMITTEES AND SCHOOLS FOR 2010-2011

Motion by _____, seconded by _____, to have the Board Chairperson appoint Board members to represent it on various committees and at school buildings in the District.

V. DAILY PER DIEM FOR MEALS FOR 2010-2011

Motion by _____, seconded by _____, to establish the District's per diem amount for 2010-2011 at \$50 for staff and School Board members when traveling on official school business.

W. OPEN ENROLLMENT AND NONRESIDENT STUDENT APPLICATIONS FOR THE 2010-2011 SCHOOL YEAR

Motion by _____, seconded by _____, to authorize the Superintendent or his designee to accept open enrollment and nonresident student applications in accordance with School Board Policy and State Statutes.

X. APPLICATION FOR CONSOLIDATED ELEMENTARY AND SECONDARY EDUCATION (ESEA) FUNDING

Motion by _____, seconded by _____, to approve the following resolution:

WHEREAS, the Congress of the United States has declared it to be the policy of the United States to combine the federal financial ESEA assistance programs it provides to local educational agencies; and

WHEREAS, the purpose of these programs is to expand and improve the education of local educational agencies; and

WHEREAS, District 16, Spring Lake Park, MN, desires to carry out the policy of the Congress of the United States by developing projects in concert with current guidelines which will expand and improve the educational programs and contribute to meeting the needs of the children who attend school in District 16.

NOW, THEREFORE BE IT RESOLVED, that District 16 apply for financial assistance available under ESEA and that Denise Waalen be named as the Local Educational Agency representative and be directed to execute and file application(s) for and in behalf of the School District in all activities related to these ESEA programs.

Y. ADJOURNMENT – ORGANIZATIONAL MEETING

Motion by _____, seconded by _____, to adjourn the meeting.



SPRING LAKE PARK SCHOOL DISTRICT 16

District Services Center
1415 81ST Avenue NE
Spring Lake Park, MN 55432

REGULAR SCHOOL BOARD MEETING

July 13, 2010

7:20 p.m.

(Or immediately following the
Board Organizational meeting)

AGENDA

A. CALL TO ORDER

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.
2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):

a. _____

b. _____

C. COMMUNICATION TO THE BOARD

Citizen and Employee Representatives

At this time, any citizen or employee may briefly address the School Board. The Board will listen, may ask clarifying questions, and, if desired, refer matters to the administration. The Board shall not deliberate or take action regarding requests presented at this meeting.

The School Board may choose to limit each individual or group to five minutes for a total of 25 minutes in order to provide an orderly, efficient, and fair opportunity for those present to be heard.

D. SOME FUTURE EVENTS

(Please Check the School District 16 Calendar Handbook or the District Web Site at www.springlakeparkschools.org for the complete list of monthly events.)

1. Minnesota School Boards Association Summer Seminar 2010, Thursday, August 5 and Friday, August 6, 2010, Northland Inn, Brooklyn Park, MN.
2. School Board Work Session and Regular Meeting on Tuesday, August 17, 2010: 6:00 p.m. Work Session, 7:00 p.m. Regular Meeting; District Services Center.

E. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of the Regular School Board Meeting of June 8, 2010 and School Board Meeting and Work Session of June 22, 2010. E-1

2. Approval to Pay Bills for June 2010, in the following amounts: E-2

General	\$3,222,529.96
Food Service Fund	82,481.82
Pupil Transportation Fund	119,021.97
Community Services Fund	87,268.74
Capital Outlay Expenditures	316,702.28
Building Construction	141,117.89
Debt Service	0.00
Trust and Agency	20,268.00
OPEB Trust Account	0.00
OPEB Debt Service	0.00
Total of All Funds	\$3,989,390.66

3. Personnel Items E-3

F. PRESENTATIONS AND RECOGNITIONS

1. Spring Lake Park Lions District 16 Scholarship Foundation
The Spring Lake Park Lions District 16 Scholarship Foundation will present their scholarship check to the School Board.

G. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improving our effective management of human, financial, and physical resources.
- Treasurer’s Report for May 2010 Ms. Amy Schultz
Director of Business Services G-1a
 - Monthly Financial Analysis for May 31, 2010 Ms. Amy Schultz
Director of Business Services G-1b
2. Superintendent’s Report Dr. Jeff Ronneberg
Superintendent of Schools

H. ACTION ITEMS

1. Resolution Approving Northeast Metropolitan Intermediate School District No. 916’s Health and Safety Program Budget and Authorizing the Inclusion of A Proportionate Share of Safety Revenue H-1

Motion by _____, seconded by _____, to approve the following resolution:

BE IT RESOLVED by the School Board of Independent School District No.16, State of Minnesota, as follows:

- a. The School Board of Northeast Metropolitan Intermediate School District No. 916 has approved a health and safety program budget for its facilities for the 2010-2011 school year in the amount of \$83,159. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
- b. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.
- c. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's health and safety revenue application for fiscal year 2011 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.
- d. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

2. Acknowledgment of Gifts

Motion by _____, seconded by _____, to acknowledge the following gifts and to extend the School Board's thanks and appreciation:

<u>Description</u>	<u>Donor</u>	<u>Value</u>	<u>Purpose</u>
Cash	Martin and Carmen Tschofen	\$ 500	Lighthouse Technology Fund
Cash	Wells Fargo Matching Funds		
	Tracy A. Herweh	\$ 25	Northpoint Elementary
	Michelle Oleary	\$ 531	Lighthouse Program
	Erik A. Wyatt	<u>\$ 30</u>	District-wide
Total Value of Gifts		\$1,086	

3. Designation of School Board Meetings for the 2010-11 School Year

Motion by _____, seconded by _____, to designate the second Tuesday of the month for the Regular School Board Meeting and the fourth Tuesday of the month for School Board Work Sessions for the 2010-11 School Year (unless otherwise noted).

4. Approval of Superintendent's Contract for 2010-2013

Motion by _____, seconded by _____, to approve the Board Committee's recommendation for the Superintendent's Contract for 2010-2013.

5. Approval of Food Service Employees' Contract for 2010-2012

Motion by _____, seconded by _____, to approve the 2010-2012 Food Service Employees' contract for 2010-2012 as recommended by the School Board Committee and the administration.

6. Approval of General Obligation Bonds 2010-2011

Motion by _____, seconded by _____, to approve the following resolution:

**RESOLUTION AUTHORIZING AND AWARDED SALE OF
GENERAL OBLIGATION AID ANTICIPATION
CERTIFICATES OF INDEBTEDNESS, SERIES 2010B AND FIXING FORM
AND TERMS THEREOF IN CONNECTION WITH THE
MINNESOTA TAX AND AID ANTICIPATION BORROWING PROGRAM
SPONSORED BY THE MINNESOTA SCHOOL BOARDS ASSOCIATION AND
GREATER MINNESOTA SERVICE COOPERATIVES**

(The Resolution—in its entirety—will be available at the meeting)

I. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

J. CLOSED SESSION

Motion by _____, seconded by _____, to meet in Closed Session to discuss employee negotiations.

Motion by _____, seconded by _____, to reconvene the meeting.

K. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENTS

Attachment E-1 – School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT 16 REGULAR SCHOOL BOARD MEETING JUNE 8, 2010

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Vranish called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance. The Superintendent and all Board members were present.

AGENDA APPROVAL

Motion by Winrick, seconded by Brisbin, to approve the agenda with the following additions and changes:

Consent Agenda Item E3a – Personnel Items - Additional personnel items
Action Item H-2 – Revised Healthy and Safety Program Budgets
Action Item H-3 – Deleted - Approval of the 2010—2011 Budget
Action Item H-6a – Addition of a name to the Resolution Relating to Termination and Non-renewal of Probationary Teaching Contracts (Lawrence Britton)
Action Item H-7 – Addition of a motion to approve the Submission and Implementation of the Q Comp Application
Action Item H-9 – Addition of a motion to approve the Proposed 2010-2011 Budget

Motion approved unanimously.

COMMUNICATION TO THE BOARD - None

SOME FUTURE EVENTS

1. Last Day of School, K-11, June 9, 2010
2. K-12 Staff Workshops/Inservice, June 10 and 11, 2010
3. School Board Work Session, June 22, 2010, 7:00 p.m., District Services Center

CONSENT AGENDA

Motion by Stroebel, seconded by Forsberg, to approve the following items of the consent agenda:

1. Minutes of the Regular School Board Meeting of May 11, 2010 and the School Board Work Session of May 25, 2010.
2. Approval to Pay Bills for May 2010, in the following amounts:

General Fund	\$1,892,808.82
Food Service Fund	145,814.58
Pupil Transportation Fund	405,349.43
Community Services Fund	68,283.99
Capital Outlay Fund	83,268.64
Building Construction	21,312.50
Debt Redemption Fund	-0-
Trust and Agency	2,010.59
OPEB Trust Account	-0-
OPEB Debt Service	-0-
TOTAL OF ALL FUNDS	<u>\$2,618,848.55</u>

3. Personnel Items

Employments

<u>Name</u>	<u>Loc/Position</u>	<u>Start</u>	<u>Salary</u>	<u>New/Replace</u>
Tina Sierra	WI/Spanish Immersion	8/23/10	\$ 36,980	Replace
Debra Hoyhtya	DSC/Executive Assist.	7/01/10	\$ 62,500	Replace
Tiffany Powers	WI/Teacher - Grade 4	8/23/10	\$ 34,990	Replace

Leaves of Absence

Mary Jo Tichich	MS/Teacher – Full-time Leave of Absence for the 2010-2011 school year.
Kelly Wenzel	NP/Teacher – Full-time Leave of Absence for the 2010-2011 school year.
Dena Norman	NP/Teacher – Full-time Leave of Absence for the 2010-2011 school year.
Amanda Schmaltz	WI/Teacher – Full-time Family and Medical Leave of Absence beginning August 31, 2010 and continuing for a maximum of twelve (12) weeks as permitted by FMLA Law.
Melanie Ernst	LA/Teacher – Full-time Family and Medical Leave of Absence beginning March 25, 2010 and continuing for a maximum of twelve (12) weeks as permitted by FMLA Law.
Jodiann Coler	MS/Teacher – General Leave of Absence beginning Monday, May 31, 2010 and continuing until Friday, June 11, 2010.
Cheryl Peterson	MS/Teacher - General Leave of Absence beginning Monday, May 31, 2010 and continuing until Friday, June 11, 2010.
Miranda Boys	PT/Teacher – PT – Return to a 1.0 FTE for the 2010-2011 school year.

Rebecca Crislip MS/Counselor - Full-time Family and Medical Leave of Absence beginning June 2, 2010 and continuing for a maximum of twelve (12) weeks as permitted by FMLA Law.

Candace Vittorini DW/Spec. Ed. Teacher – .5 Leave of Absence for the 2010-2011 school year.

Cindy McKay DSC/Transportation – Full-time Family and Medical Leave of Absence beginning June 4, 2010 and continuing until June 30, 2010.

Terminations/Resignations

Patrick Chase SH/Teacher - Resignation for Retirement as of January 16, 2011.

Lindsay Leet MS/Paraprofessional – Resignation as of June 10, 2010.

Kristin Jacoby MS/Teacher – Resignation as of June 10, 2010.

Richard Sill WC/Paraprofessional – Position eliminated as of June 9, 2010.

Lisa Engebretson WC/Paraprofessional – Position eliminated as of June 9, 2010.

Ann Rychly DSC/FS – Position eliminated as of June 30, 2010.

Cindy McKay DSC/Transportation – Position eliminated as of June 30, 2010.

Kimberly Buggs NP/Paraprofessional – Resignation as of June 10, 2010.

Motion approved unanimously.

PRESENTATIONS AND RECOGNITIONS

2010 Legislative Session Wrap-up – Senator Don Betzold, and Representatives Tim Sanders and Tom Tillberry, legislative representatives for Spring Lake Park Schools, were on hand to provide a legislative session wrap-up.

Senator Betzold began by saying this was the second year of the two-year biennium and the K-12 Bill did not pass. Last year the legislature passed a budget and the governor signed nine budget bills but there was a Tax Bill, which also funded K-12 education, that the governor vetoed. The 2010 session began with a billion dollar deficit for the remainder of the biennium.

By law, the state is required to have a balanced budget so a phased-in plan was developed which was done in early March with cuts to health and human services and without cuts to K-12 education. To complicate things, there were indications from the federal government that the state might receive \$400 million, but by the end of the session, the funding did not materialize. Everything changed on May 5 when the state Supreme Court handed down a decision that the governor did not follow the law when he unallotted funds. With 10 days remaining in the session there was a \$3 billion state deficit.

Much of the Governor’s unallotment was ratified, including shifting K-12 funding of about \$1.7 billion, into the next biennium forcing school districts to make short-term borrowing. There was a special session but by the time a budget agreement was put together, the K-12 Bill became the victim of end-of-session negotiations. The bill passed the Senate and was in House where there was a motion to send the bill back to the Conference

Committee, mainly because of provisions of extensions of school levies which essentially killed the bill because time ran out.

Representative Tillberry said the Education Bill was written prior to Easter, but it became a victim in the overall negotiations and ending negotiations. The Governor called a special session to address the budget bill. There was an agreement by the Governor that he would be willing to hear the K-12 Bill as long as some controversial items were removed. The bill was stripped down, but did not have the votes needed to pass. One of the pieces that was important, but not controversial, was instituted at a prior time allowing school districts to transfer money from one fund to another. The House had to act quickly, but with unallotments coming out, the bill didn't make it to Committee and did not make it to the House floor. When we say we hold education harmless, when you keep a budget flat, that's not harmless—it does cost.

Representative Sanders thanked the Board and Superintendent for their participation during the session. He said this biennium was unique; there are new problems at new extremes not faced before. Education should be one of the highest priorities in this state; we cannot mortgage our future to solve a current crisis. If re-elected this fall, he said he will continue to make education a priority.

Stroebel asked if unallotments were ratified, wouldn't that have allowed the special session to proceed at a faster rate. Senator Betzold responded if the legislature knows there is a decision pending in the courts, it wants the courts to have their say before the legislature acts. It took seven weeks for the Court to hand down a decision. Deference is given to the courts in the hope the Supreme Court would make a decision and later issue its findings.

Forsberg said flat funding is really a cut. With additional shifts made this year, for districts like ours that do not have a fund balance, we will have to borrow even more money so it is considered a cut for K-12 education. We have a levy renewal coming up in 2012. If we lose the renewal, it would be devastating for our district. She asked if the levy renewal without voter approval will be introduced next year.

Tillberry said he would like to see the levy renewal acted on during the next session. This action has had voter support in the past. Local city councils and county governments levy all the time without voter approval. However, if school districts want to increase levies, not just renew them, he said voters should be allowed to decide.

Senator Betzold said when the legislature adjourned on May 16, all bills died and will have to be reintroduced during the next session because there will be a new governor and new legislators. He reported the Pension Bill was projected to go broke in 22 years and the legislature could not wait to address this problem. A plan will be phased in over a four-year period which will result in contribution increases by employees and employers. Delaying the bill for even one more year would have made it much more difficult for school districts and everyone else. When asked if this would be considered a temporary fix, Betzold responded the plan will be phased in with an increase to employers and employees of one-half percent for each of the next four years. He said pensions are

funded by employers, employees, and investments; the rate of investments cannot be controlled.

Brisbin thanked the legislators for their work and calm and reasoned demeanor. He asked the legislators to share with their colleagues the fact that School Boards really do work and have the education of children in mind—that's their focus. We are not interested in theory, only in solving problems.

Dr. Ronneberg thanked the legislators for supporting education. He said there has been flat funding from the state and federal funding has decreased so we have less real revenue than we have had as recently as five years ago. Eighty percent of our budget is staff. We have kept cuts away from schools and classrooms as much as we can. Our needs don't decrease and every time a teaching position is cut, we have one less skilled adult. He said whatever the legislators can do to keep a meaningful dialogue going so that children and staff are not lost in the debate is appreciated.

Representative Tillberry compared the role of legislators to School Boards. Education makes up 40-50 percent of the state budget. When the state budget has to be balanced, it's difficult to keep cuts away from education; flat funding is not the answer. He said he believes in a three-pronged approach: reform, reduce and revenue. The difficulty lies in finding the right balance.

Chairperson Vranish thanked the legislators for their service and support of K-12 education and for communicating with the Board throughout the year.

DISCUSSION, REPORTS, INFORMATION ITEMS

Director of Educational Services Reports – During the 2010-11 school year, all of the schools in the district presented their respective School Improvement Plan to the Board. Ms. Denise Waalen, Director of Educational Services, introduced Ms. Kim Fehringer, Principal of Park Terrace Elementary School, who, along with Dylan Thornborrow, Theresa Workman, and Roy Jay, presented their school improvement plan. All school improvement plans are available on the district's website.

The group began their report with a videotape of students sharing the reasons they like going to school at Park Terrace.

School Vision: We are a collaborative community committed to the continuous learning and high achievement of all stakeholders.

The group shared their Belief Statements:

- We believe that all learners regardless of race and socioeconomics can achieve at a high level.
- We believe that a safe, supportive, and consistent environment is necessary for the academic and social success of all students.
- We believe that personalized instruction will enhance the intellectual quality of our learners and provide value beyond the classroom.

- We believe that a partnership among all stakeholders (students, parents, staff, and community) is vital to student success.
- We believe in a staff that is highly trained and effective in routinely responding to student differences and readiness needs.

Four overarching goals aligned with district initiatives staff is working on:

- Literacy Goal: all students will increase their overall reading fluency and comprehension.
- Math Goal: All students will increase their proficiency in the areas of number sense and computation.
- Equity Goal: We will increase the learning of all students while simultaneously decreasing the gap in the achievement of all NCLB sub groups.

At the conclusion of the presentation, Ms. Fehringer read a letter received from a parent expressing her appreciation for the care and assistance she and her child received from a Park Terrace special ed. teacher. Mr. Thornborrow said the letter is a testimony to the work of staff to individually and collectively positively touch the lives of students every day. The report ended with a lighthearted PowerPoint presentation that was used to celebrate the accomplishments of staff and students.

Communication to the Board – Mr. Mike Steel, Spring Lake Park High School Associate Principal who will be retiring at the conclusion of this school year, thanked Dr. Ronneberg and the School Board for their work to take on mighty issues. He described the Board as wives, husbands, mothers and fathers with a commonality of a passion for what's good for the district. He described the Board as an enthusiastic group that work together to do what is best for students. They respect each other and all staff members. He said the community seldom knows or understands the pain behind the decisions they have to make.

Mr. Steel said he is excited about the leadership of the district and is proud to have been part of a such stellar organization that is respected and admired. Thanks to the efforts of the district's leadership, it is one of the finest school districts in the Twin City metro area. He said we are admired and we are respected and many professionals seek to be a part of Spring Lake Park Schools.

He credited Dr. Ronneberg for teaching and training administrators to move from management to leadership. Dr. Ronneberg's teaching and his teachable point of views are valued.

Mr. Steel said he has great admiration for the School Board for choosing a job that faces many new challenges and which takes a lot of personal time. He concluded by saying he is leaving his position thankful for the time he served the district and he wished the school community well in the future.

Proposed Budget for 2010-2011 – Ms. Amy Schultz, Director of Business Services, reviewed the development of the 2010-11 budget.

The purpose of budget planning and development is to align our resources with our purpose, vision and identified needs and directions within our strategic plan, positioning us to make effective decisions now and in the future.

Current Reality: Per pupil funding we will receive from the State for the current year is the same as last year. There was no increase. There are funding shifts – when we receive the money from the state—that will result in our having less net revenue for the current school year than we did in 2008-2009. In addition, we have also experienced decreasing levels of reimbursement for various programs, including special education and extended time revenue, while also seeing increasing levels of needed services.

For 2009-10 the district made \$1.5 million in budget cuts and modifications; none at the classroom level, virtually none at the school level. Reductions were made in previous years that were also kept from the school and classroom level.

For 2010-11 the district is making \$2.3 million in budget cuts and modifications. While it was impossible to keep this level of cuts from the schools, as a percentage of the budget they were held to a much lower level of cuts than other programs and departments.

Modifications incorporated into the 2010-11 budget:

Administrative/Administrative support	\$ 200,000
Education Services	575,000
Education Services/Special Education	310,000
Operations	500,000
Revenue generation (Q Comp, OPEB, etc)	<u>715,000</u>
TOTAL	\$2,300,000

Ms. Denise Waalen, Director of Educational Services, reviewed the Q Comp Plan, proposed by Governor Pawlenty and enacted by the Legislature in July 2005.

- Voluntary program that allows local districts and exclusive representatives of the teachers to design a plan that meets the five components of the law.
- Approved school districts receive up to \$260 per student (\$169 per student in state aid and \$91 per student in Board-approved levy) for the program.
- Currently, 44 Minnesota school districts and 31 charter schools have implemented programs.

Final revisions to the plan will be made based on feedback from MDE and District 16 staff. The Board will be asked to approve the plan after a vote by Spring Lake Park Teachers United.

Ms. Schultz reported on the budget process with the administration recommending modifications totaling \$2.3 million. While the vast majority of our reductions did not directly impact students we had to make reductions that will directly impact the classroom this spring for the first time.

As the 2010-11 budget is being finalized based on parameters established in January, long-term budget planning continues. We anticipate flat funding from the state for the next two to three school years. We anticipate the need to make further modifications and expenditure reductions for the 2011-12. Current estimates are in the \$1.2-\$1.3 million range. Areas of consideration for future reductions will include Tier II and Tier III recommendations this spring, such as reducing costs through further energy efficiencies, further transportation efficiencies, and efficiencies in buildings and grounds. While we continue to seek our greatest levels of efficiencies at all levels, further efficiencies at the elementary level or in district-level operations will be limited.

Ms. Waalen stated as we continue to look for the most effective ways to align our resources with our vision and strategic directions so that we can continuously improve the learning of all students, it is necessary that we examine scheduling options at the middle and high school. She talked about some of the options and what some of the other secondary schools in the area are doing.

Ms. Schultz concluded the presentation by saying we have one of Minnesota's finest school districts and quite possibly its best staff. We have made a lot of progress this past year and in recent years and we will continue to make progress, to work harder than ever before, and continue to align our resources, however limited, with improving student learning

Dr. Ronneberg said we need to make changes structurally and systemically and are looking at ways to make reductions while staying true to the purpose and vision of the district.

Treasurer's Report for April 2010 – The beginning balance for April 2010 was \$17,514,118.11 and the ending balance was \$17,469,643.26.

Monthly Financial Statement Analysis for April 30, 2010 – The statement of revenues for the month ended April 30, 2010 indicates that total district revenues for all funds are at 58.4% of the budget. The general fund revenues continue to lag behind previous years due to the stabilization and stimulus dollars from the federal level. The budget has been updated to reflect the revisions presented to the Board. Based upon our projected revenues and our anticipated receipt of funds, the revenues reflect favorably when compared to previous fiscal years.

The statement of expenditures for the month ended April 30, 2010 indicates that total district expenditures for all funds are at 72.6% of the budget. The budget reflects the revisions recently presented to the School Board. The figures include the retroactive payments for settled contracts as well as anticipated budget adjustments projected. The expenditures reflect favorably when compared to previous fiscal years.

Superintendent's Reports

Dr. Ronneberg reported the Q Comp plan received the successful approval of teachers to implement next year. It has been a long but positive journey. Teachers work over time provides seamless transition for teachers. A lot of work went into putting together

the current application and effectively communicating the plan to teaching staff. He thanked Denise Waalen for her leadership as well as the efforts of teachers who spent many hours developing the application: Jim Stern, Doug Cox, Mary Barnet, and Melissa Harding. Other staff who worked on the plan are: Jennifer Kunze, Amy Schultz, Tom Larson, Stacey Sovine, and Jerelyne Nemanich. Nearly 80% of the teachers approved the plan.

Much time has been spent on transportation with new bus transportation contracts awarded following an open bid process. The new bus companies are: Voigts (spec. ed. routes), A & M (field trips), and Lorenz (regular to and from routes) First Student and Moving On currently provide student transportation. We are excited about our new business partnerships. The new contracts allow us to work with highly effective bus companies and result in financial efficiencies of \$150,000 in savings.

At previous Board meetings the Board heard from some current bus drivers who are disappointed, but new contracts will result in improved bus service and improved economic efficiencies. It is our hope current bus drivers pursue jobs with our new bus vendors. We have approximately 30 individuals driving Spring Lake Park School District routes, not 90 as was misstated by a bus driver during a previous Communication to the Board.

At recent celebrations, students of the Learning Alternatives Community School, Life Skills program, and Westwood Middle School 8th graders were honored for their accomplishments. Elementary students were also recognized and honored during their school award days and the high school commencement, with 331 graduates, went smoothly. Thanks were extended to Steve Halvorson, Doug Stahl and their respective staff and to the Spring Lake Park High School Staff for their work to make the high school commencement a successful event.

Dr. Ronneberg concluded by saying we have experienced many successes. Many staff will be involved in planning throughout the summer. This Friday, the first day of vacation, well over 60 teachers will be involved in professional development looking at new technology to engage students. We are very confident it will be a great 2010-11 school year.

ACTION ITEMS

Confidential Employees' Terms and Conditions of Employment for the Years 2010-2012

Motion by Ruch, seconded by Stroebel, to approve the Confidential Employees' Terms and Conditions of Employment for the years 2010-2012 as recommend by the Board's Negotiating Committee and the Administration.
Motion approved unanimously.

Approval of Health and Safety Program Budgets

Motion by Delfs, seconded by Brisbin, to approve the following Health and Safety Program budgets:

FY 2010-2011	\$197,828.00
FY 2011-2012	\$182,428.00
FY 2012-2013	\$143,928.00

Motion approved unanimously.

Resolution Appointing Hearing Officer Pursuant to Minn. Stat. § 122A.40

Motion by Forsberg, seconded by Brisbin, to approve the following resolution:

WHEREAS, the School District has proposed certain teachers for unrequested leave of absence pursuant to Minnesota Statutes § 122A.40; and

WHEREAS, the School District needs a hearing officer to conduct the hearing and render findings and conclusions.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 16 as follows:

- a. That James P. Reynolds be appointed to serve as the hearing officer for the unrequested leave of absence hearings.
- b. Said hearing officer is highly qualified to act as hearing officer as described by Minnesota law.

Motion approved with Forsberg, Delfs, Brisbin, Ruch, Winrick, Stroebel, and Vranish voting yes.

Acknowledgment of Gifts

Motion by Delfs, seconded by Winrick, to acknowledge the following gifts and to extend the Board's thanks and appreciation:

<u>Description</u>	<u>Donor</u>	<u>Value</u>	<u>Purpose</u>
Cash	916 Education Foundation	\$1,000	Two high school scholarships
Cash	SLP Traveling Basketball Club	<u>750</u>	Comm. Ed. Department
Total Value of Gifts		\$1,750	

Motion approved unanimously.

Resolution Relating to Termination and Non-renewal of Probationary Teaching Contracts

Motion by Ruch, seconded by Brisbin, to approve the following resolution:

NOW THEREFORE BE IT RESOLVED, by the School Board of Independent School District 16, that pursuant to M.S. 122A40, the teaching contracts of the following probationary teachers in Independent School District 16, are hereby terminated at the close of the 2009-2010 school year.

BE IT FURTHER RESOLVED, that written notice shall be sent to the following teachers regarding termination of pay and fringe benefits as provided by law:

Avery Teichman	NP	Teacher, Basic Skills (.5)
Kristin Trombley	ECFE	Teacher
Lawrence Britton	HS	Teacher, Spec. Ed./EBD

Motion approved with Delfs, Stroebel, Brisbin, Forsberg, Winrick, Ruch and Vranish voting yes.

Authorization of Issuance of Individual Procurement Card (P-Card)

Motion by Forsberg, seconded by Brisbin, to authorize the issuance of a Procurement Card to the following district employee:

Deb Hoyhtya Exec. Asst. to the Superintendent

Motion approved unanimously.

Approval of the Submission and Implementation of the Q Comp Application

Motion by Winrick, seconded by Stroebel, to approve the submission and implementation of the Q comp application as has been approved by Spring Lake Park Teachers United.

Motion approved unanimously.

Approval of the Proposed 2010-2011 Budget

Motion by Forsberg, seconded by Delfs, to approve the proposed 2010-2011 budget in the following amounts:

	<u>Revenue</u>	<u>Expenditures</u>
General	\$44,686,118	\$45,130,754
Food Service	1,859,500	1,940,860
Community Service	2,502,501	2,508,671
Alternative Facilities	1,248,217	- 0 -
Debt Service	7,880,255	7,237,431
Trust and Agency	<u>100,000</u>	<u>100,000</u>
Total	\$ 58,276,591	\$ 56,917,716

Motion approved unanimously.

BOARD FORUM AND REPORTS

Forsberg reported she attended the Learning Alternatives Community School celebration and a NMISD 916 celebration where two Spring Lake Park High School students were awarded scholarships. Forsberg announced East Metro Intermediate District has hired Dr. Brenda Casselius, from the Minneapolis School District, to replace Superintendent Carl Wahlstrom. At the last 916 Board meeting, members received a

report from the Career and Tech Department which showed decreasing enrollment figures. Some marketing is planned to increase the enrollment in those programs. 916 is also exploring student transportation options and considering the Center for Efficient School Operations (CESO) as an option.

Stroebel reported he attended the Spring Lake Park High School Construction Trades House open house and reported the projects get better and better every year. He said he is impressed with the craftsmanship.

Winrick reported she attended the National Honor Society induction and the Spring Lake Park High School Grand March where the emcees were very entertaining.

ADJOURNMENT

Motion by Ruch, seconded by Winrick, to adjourn the meeting at 9:21 p.m.

Motion approved unanimously.

Date

Annette Winrick, Clerk
Independent School District 16

**SCHOOL BOARD MEETING AND WORK SESSION
INDEPENDENT SCHOOL DISTRICT 16
JUNE 22, 2010**

CALL TO ORDER

Chairperson Vranish called the meeting to order at 7:01 p.m. The Superintendent and all Board members were present.

AGENDA APPROVAL

Motion by Delfs, seconded by Winrick, to approve the agenda with the addition of personnel items and a Closed Session to discuss employee negotiations.

Motion approved unanimously.

DISCUSSION ITEMS

2010-11 Board Meetings – Dr. Ronneberg met with Kathy Serpinas, Board Recording Secretary, Jim Elert, Communications Coordinator, and Deb Hoyhtya, new Executive Assistant, to discuss possible dates and times for the 2010-11 School Board meetings. Dr. Ronneberg reviewed the proposed Board meeting schedule. With a few exceptions, the Tuesday schedule that has been established in the past would continue. The start time of the regular meetings would remain at 7:00 p.m. A suggestion was made to have work sessions begin a little earlier than 7:00 p.m. The Board will be asked to approve the 2010-11 Board meeting schedule at their July meeting.

Earlier in the year, members of the Board had conversations about improving ways for the school community to communicate with the Board other than the Communication to the Board designated time at regular monthly School Board meetings. A variety of methods are used by school districts to facilitate communication with the Board. One district has a public forum prior to the Board meeting rather than during the Board meeting. This forum allows the Board or administration to provide points of clarification, identify who will respond or talk with the individual, or respond to the question or concern at the same evening. The communication could begin at 6:45 p.m. and conclude at 7:15 p.m.

Dr. Ronneberg suggested a School Board Task Force meet with him and Jim Elert to identify the specifics of a public forum. The Task Force would share the specifics with other members of the Board at the July Work Session. If the Board determines it would like to start a new process, it can be implemented in August or September. Chair Vranish and Vice-Chair Stroebel will meet with Dr. Ronneberg and Jim Elert to discuss the options and make a recommendation to the full Board.

2011-2012 Budget Planning Preview – Dr. Ronneberg gave the Board an idea of how the administration sees the 2011-2012 budget using assumptions and implications and he asked for the Board's input as the budget is examined more closely this summer.

Dr. Ronneberg, and Ms. Amy Schultz, Director of Business Services, presented the following information:

Background – Budget modifications:

- Spring 2009 \$1.5M
- Spring 2010 \$2.3M
- Spring 2011 \$1.7M (set in January)

Assumptions:

- Flat funding
- Flat enrollment
- Q Comp revenue received
- Historical negotiated settlements
- Historical inflationary increases
- Systems and structures
- Additional shifts in aid receipts
- Attrition included

Emerging Influences:

- State budget situation
- Increasing student learning needs
- Proceed with District initiatives and strategic directions
- Renewal of operating levy that must occur by the fall of 2012

Management Scenarios:

- \$1.7M projected deficit 2011-12
 - Q Comp implementation (\$500,000 net)
 - OPEB Implicit costs (\$300,000)
 - High school 6-period day (\$400,000)
 - Middle school 6-period day (\$150,000)
 - Transportation (\$50,000)

It is our hope that \$1.7 million identified in January is a number that is very conservative; the final \$300,000 is the challenge. Some of the options we'll look at getting to that will be through attrition, items identified in the current Tier II and Tier III options as well as other options.

A six period-day is a necessary shift we are recommending at the high school and middle school. We want to minimize its impact over time. Unless we hear differently, we will continue to move forward with plans to implement six-period days at the secondary level in the fall of 2011. The question of a levy is something that needs to be considered.

The Board had an opportunity to provide input and ask questions.

ACTION ITEMS

Personnel Items

Motion by Delfs, seconded by Forsberg, to approve the following personnel items:

Employments

<u>Name</u>	<u>Loc/Position</u>	<u>Start</u>	<u>Salary</u>	<u>New/Replace</u>
Amy Kimmel	DSC/Food Service Coord.	7/01/10	\$ 65,000	Replace
Jane Stevenson	HS/Assoc. Principal	7/01/10	\$101,300	Replace
Shelly Johnson	HS	7/01/10	\$ 42,000	Rehire

Leaves of Absence

John Almos HS/Teacher – General (.4) Leave of Absence for the 2010-11 school year.

Motion approved unanimously.

CLOSED SESSION

Motion by Stroebel, seconded by Brisbin, at 7:50 p.m. to meet in Closed Session to discuss employee negotiations.

Motion approved unanimously.

Motion by Ruch, seconded by Delfs, to reconvene the meeting at 7:58 p.m.

Motion approved unanimously.

ADJOURNMENT

Motion by Ruch seconded by Forsberg to adjourn the meeting at 7:59 p.m.

Motion approved unanimously.

Date

Annette Winrick, Clerk
Independent School District 16

Attachment E-2 – Payment of Bills for June 2010

Wire Number	Amount	Date	Vendor Name
2981	10,385.87	61110	CORPORATE HEALTH SYSTEMS INC
2982	130,725.86	61110	ALL POINTS CAPITAL CORPORATION
2983	449,456.60	61810	MINNESOTA TRA
2984	165,253.11	61810	MINNESOTA STATE TAX TEL
2985	242,844.42	61810	PEOPLES BANK OF COMMERCE
2986	44,583.04	61810	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION
2987	6,436.66	61810	TWIN CITY CO-OPS FEDERAL
2988	5,215.00	61810	UNITED EDUCATORS CREDIT UNION
2989	1,001,742.89	61810	US BANK TAX-TEL
2990	58,386.10	61810	US BANK
2991	16,284.44	63010	MINNESOTA TRA
2992	30,040.35	63010	MINNESOTA STATE TAX TEL
2993	23,529.03	63010	PEOPLES BANK OF COMMERCE
2994	91,586.33	63010	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION
2995	1,030.00	63010	TWIN CITY CO-OPS FEDERAL
2996	192,101.71	63010	US BANK TAX-TEL
2997	14,655.05	63010	US BANK

Attachment E-3 – Personnel Items



Spring Lake Park Schools

District 16

District Services Center 1415 – 81st Avenue NE Spring Lake Park Minnesota 55432

DATE: July 7, 2010
TO: Dr. Jeff Ronneberg, Superintendent of Schools
FROM: Stacey Sovine
RE: Personnel Agenda Items for the July 13, 2010 School Board Meeting

I. EMPLOYMENTS

<u>NAME</u>	<u>LOC/POSITION</u>	<u>START</u>	<u>SALARY</u>	<u>NEW/REPLACE</u>
Lindsay Leet	WWMS/ Science Tchr	08/23/10	\$ 33,800	Replace
Benjamin Havelka	WWMS/ EBD-LD Tchr	08/23/10	\$ 36,180	Replace
Starrsha Thompson	WWMS/6 th Grd. Soc.St/Lang Arts Tchr	08/23/10	\$ 33,800	Replace
Melissa Swanson	HS/ DCD Tchr	08/23/10	\$ 33,800	Replace
Amanda Aamodt	WWMS/ 7 th -8 th Grd Math (.7005)	08/23/10	\$ 23,676	Replace
Sarah Svedberg	HS/ EBD III Tchr	08/23/10	\$ 49,530	Replace
Victoria Dahlgren	ECSE/ Tchr	08/23/10	\$ 33,800	Replace
Nancy Bielski	WWMS/ 8 th Grd Lang Arts Tchr	08/23/10	\$ 33,800	Replace
Rachel Palzer	WC/ DCD Tchr	08/23/10	\$ 33,800	Replace
Kim Berroa	WWI/ Spanish Immersion Para (.5)	08/23/10	\$ 12,172	Replace
Richard Lahn	DSC/ Human Resources Director	08/01/10	\$ 119,811	Realignment

II. LEAVES OF ABSENCE

Judith Coyne Paraprofessional – DW – Requests a full-time Family and Medical Leave of Absence beginning June 28, 2010 and continuing for a maximum of twelve (12) weeks as permitted by FMLA Law.

Wayne Johnson Custodian – WWI – Requests a full-time Family and Medical Leave of Absence beginning June 14, 2010 and continuing for a maximum of twelve (12) weeks as permitted by FMLA Law.

Tamera Nelson Paraprofessional – NP – Requests a General Leave of Absence beginning September 7, 2010 and continuing until November 5, 2010.

Mark Fierst Paraprofessional – HS – Requests a Parental Leave of Absence beginning September 7, 2010 and continuing until September 14, 2010.

III. TERMINATIONS/RESIGNATIONS

Lisa Vanusek – WWI – Teacher – Resignation as of June 10, 2010.

Caitlin Grego – WC/ECSE – Teacher – Resignation as of July 21, 2010.

Kathy Thayer – NP – Paraprofessional – Resignation for Retirement as of June 30, 2010.

Nicole White – PT – Teacher – Resignation as of June 30, 2010.

Elizabeth Halbur - WWI – Teacher – Resignation as of June 30, 2010.

Theresa Lusian – HS/CS – Security – Position eliminated as of June 30, 2010.

Laura Maasch – HS – Health Care Specialist – Position eliminated as of June 30, 2010.

Attachment G-1a – Treasurer’s Report for May 2010

TREASURER'S REPORT MAY 2010

FUND	BEG BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
GENERAL	\$ 9,356,271.53	\$ 4,630,756.72	\$ 3,837,924.60	\$ 10,149,103.65
FOOD SERVICE	\$ 576,254.24	\$ 217,840.46	\$ 189,620.74	\$ 604,473.96
COMMUNITY EDUCATION	\$ 242,304.41	\$ 223,595.68	\$ 168,421.41	\$ 297,478.68
BUILDING CONSTRUCTION	\$ 918,827.67	\$ -	\$ 21,312.50	\$ 897,515.17
DEBT SERVICE	\$ 464,792.41	\$ 1,768,780.60	\$ -	\$ 2,233,573.01
TRUST AND AGENCY	\$ 70,270.83	\$ 8,550.00	\$ 2,010.59	\$ 76,810.24
OPEB DEBT SERVICE	\$ (602.58)	\$ -	\$ -	\$ (602.58)
OPEB TRUST ACCT	\$ 5,841,524.75	\$ -	\$ -	\$ 5,841,524.75
TOTAL	\$ 17,469,643.26	\$ 6,849,523.46	\$ 4,219,289.84	\$ 20,099,876.88

BANK	BANK BALANCE	OUTSTANDING DEPOSITS	OUTSTANDING CHECKS	RECONCILED BANK
MSDLAF - Main Acct	\$ 4,290,470.74	\$ 1,966.30	\$ 798,112.48	\$ 3,494,324.56
MSDMAX - General	\$ 4,293,748.90			\$ 4,293,748.90
MSDLAF- General	\$ 1,207,134.66			\$ 1,207,134.66
MSDLAF - Student Coun	\$ 1.08			\$ 1.08
MSDLAF - Westwood Middle	\$ 2,086.14			\$ 2,086.14
MSDLAF - Westwood Elem	\$ 1,731.80			\$ 1,731.80
MSDLAF - Northpoint	\$ 2,994.52			\$ 2,994.52
MSDLAF - Park Terr Elem	\$ 2,346.29			\$ 2,346.29
MSDLAF - Woodcrest Elem	\$ 4,211.14			\$ 4,211.14
MSDLAF - Senior High	\$ 2,586.10			\$ 2,586.10
MSDLAF - Payroll account	\$ 12,766.05			\$ 12,766.05
Athletics	\$ 1.07			\$ 1.07
Community Services	\$ 2,687.86			\$ 2,687.86
MSDLAF-Construction Fund	\$ 1,044.81			\$ 1,044.81
Village Bank-Construction Func	\$ -			\$ -
Village Bank	\$ 5,223,611.90			\$ 5,223,611.90
OPEB TRUST	\$ 5,848,600.00			\$ 5,848,600.00
reconciling item				
TOTAL	\$ 20,896,023.06	\$ 1,966.30	\$ 798,112.48	\$ 20,099,876.88

OUTSTANDING INVESTMENTS
MAY 2010

VILLAGE BANK	COST MARKET VALUE	MATURITY DATE	INTEREST RATE
Joyce Nordstrom Memorial Scholarship Fund CD	\$ 34,505.52	6/8/2010	1.500%
Certificate of Deposit	\$ 5,189,106.38		0.500%
TOTAL	\$ 5,223,611.90		

Attachment G-1b – Monthly Financial Analysis

Spring Lake Park Schools

District 16



District Services Center 1415 81st Avenue NE Spring Lake Park Minnesota 55432

DATE: May 31, 2010

TO: Amy Schultz

FROM: Jill Schwint

RE: Monthly Financial Statement Analysis – May 31, 2010

Fund balance report for the month ended May 31, 2010 – Exhibit I

The fund balance report for the month ended May 31, 2010 reflects the adopted budget for the 2009-10 school year as presented to the School Board in June, 2009. The fund balances have been updated with actual fiscal year end results for the prior year as presented recently to the School Board.

Statement of revenues for the month ended May 31, 2010 – Exhibit II

The statement of revenues for the month ended May 31, 2010 indicates that total district revenues for all funds are at 70.1% of the budget. This is lower when compared to previous years which have ranged from 84.2% to 93.2% at this time of year. The general fund revenues continue to lag behind previous years due to the stabilization and stimulus dollars from the federal level. The budget has been updated to reflect the revisions presented to the Board. Based upon our projected revenues and our anticipated receipt of funds, the revenues reflect favorably when compared to previous fiscal years.

Statement of expenditures for the month ended May 31, 2010 – Exhibit III

The statement of expenditures for the month ended May 31, 2010 indicates that total district expenditures for all funds are at 79.5% of the budget. This compares with the prior years which have normally ranged from 81.8% to 83.3%. The results indicate the anticipated budget cuts for the current school year and the next. The expenditures reflect favorably when compared to previous fiscal years.

Summary

The financial activity through May 31, 2010 compares favorably with prior years financial activity.

Spring Lake Park School District 16
Revised 2009-2010 Budget

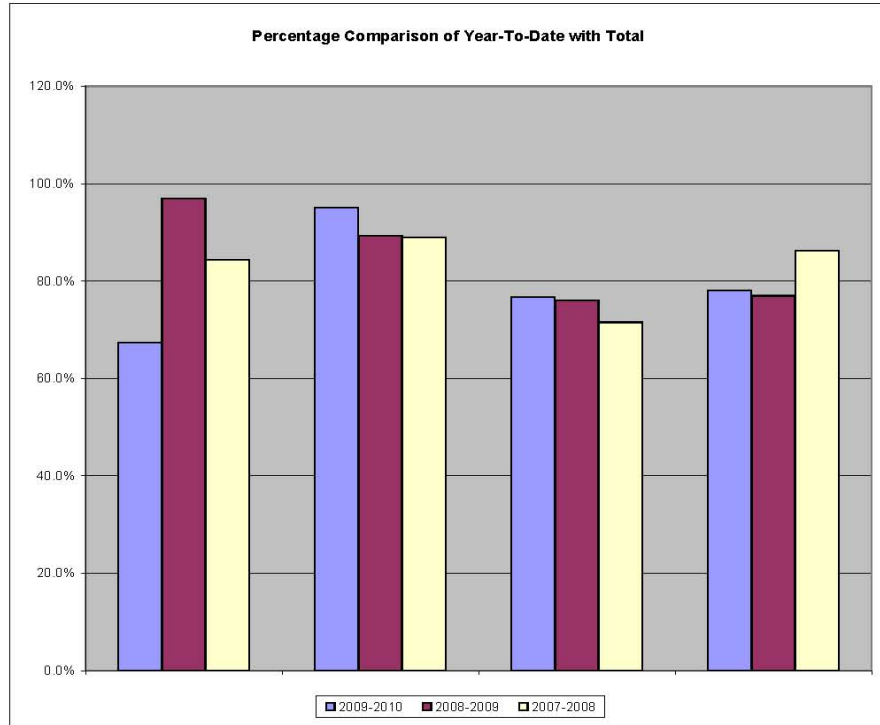
	Audited Fund Balance 7/1/2009	Original Revenue Budget 2009-2010	Original Expenditure Budget 2009-2010	Revised Revenue Budget 2009-2010	Revised Expenditure Budget 2009-2010	Revised Change in Fund Balance	Fund Balance Transfer	Revised Fund Balance 6/30/2010
Operating Funds								
General Fund								
Unreserved/Undesignated								
Operating fund Balance	\$ 697,225	\$42,813,785	\$ 42,809,938	\$ 43,271,732	\$ 43,998,456	\$ (726,724)	\$ 332,576	\$ 303,077
Reserved/Designated Fund Balance								
Reserve - Severance	332,576	274,519	433,518	-	-	-	(332,576)	-
Reserve - Health & Safety	** (601,479)	744,558	677,045	744,558	677,045	67,513	-	(533,966)
Reserve - Operating Capital	406,007	1,702,957	2,165,799	1,702,957	2,165,799	(462,842)	-	(56,835)
Designated - Student Activities	87,798	200,000	200,000	200,000	200,000	-	-	87,798
Designated - Voc Land	316,512	-	-	-	-	-	-	316,512
General Fund	\$ 1,238,639	\$45,735,819	\$ 46,286,300	\$ 45,919,247	\$ 47,041,300	\$ (1,122,053)	\$ -	\$ 116,586
Food Service Fund	271,712	1,859,500	1,918,260	1,859,500	1,918,260	(58,760)	-	212,952
Community Service Fund	12,520	2,465,134	2,465,134	2,465,134	2,465,134	-	-	12,520
Total Operating Funds	\$ 1,522,871	\$50,060,453	\$ 50,669,694	\$ 50,243,881	\$ 51,424,694	\$ (1,180,813)	\$ -	\$ 342,058
Non Operating Funds								
Alternative Facilities - Health and Safety	(1,431,952)	183,735	-	183,735	-	183,735	-	(1,248,217)
Debt Service Fund	437,351	8,010,980	7,598,575	8,010,980	7,598,575	412,405	-	849,756
Trust and Agency Fund	73,487	100,000	100,000	100,000	100,000	-	-	73,487
Total All Funds	\$ 601,757	\$58,355,168	\$ 58,368,269	\$ 58,538,596	\$ 59,123,269	\$ (584,673)	\$ -	\$ 17,084

** Minnesota statutes require that all health and safety projects exceeding \$500,000 be accounted for in the building construction fund. Thus, this negative revenue adjustment in the general fund will be offset by a similar amount of health and safety alternative facilities revenue in the building construction fund. Projects less than \$500,000 will continue to be included in the general fund of the district.

SPRING LAKE DISTRICT 16
STATEMENT OF REVENUES
For the Month ended May 31, 2010

Exhibit II

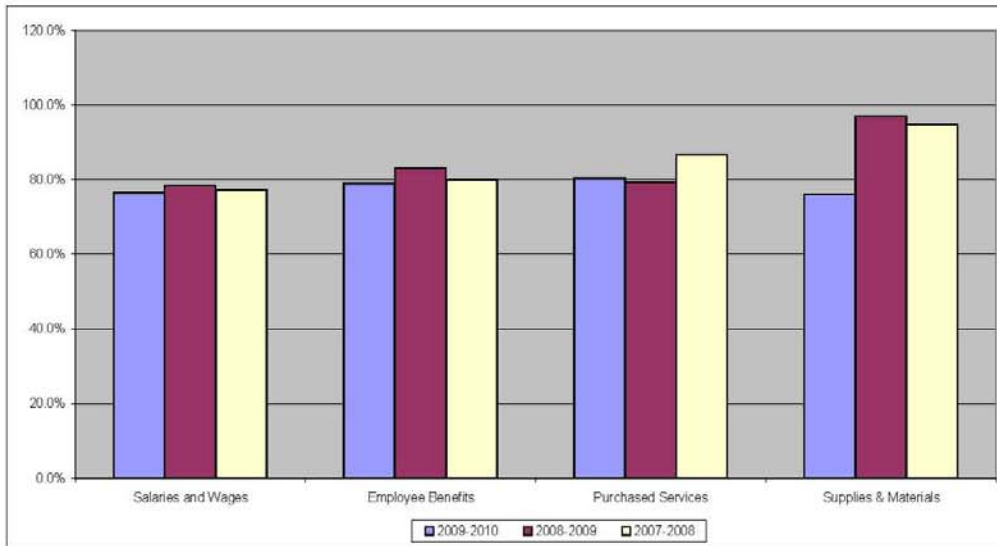
	Month-To-Date	Year-To- Date	Budget	% of Total		
				2009-2010	2008-2009	2007-2008
GENERAL FUND	4,626,158.15	30,944,657.51	45,919,247	67.4%	96.9%	84.4%
FOOD SERVICE FUND	217,135.26	1,767,099.09	1,859,500	95.0%	89.3%	89.0%
COMMUNITY SERVICE FUND	220,571.63	1,891,746.32	2,465,134	76.7%	76.0%	71.5%
DEBT SERVICE FUND	1,768,780.60	6,252,908.50	8,010,980	78.1%	77.0%	86.2%
TRUST AND AGENCY FUND	-	42,167.00	100,000	42.2%	79.4%	79.7%
TOTAL ALL FUNDS	6,832,645.64	40,898,578.42	58,354,861	70.1%	93.2%	84.2%



SPRING LAKE DISTRICT 16
STATEMENT OF EXPENDITURES
For the Month ended May 31, 2010

Exhibit III

	Month -To-Date	Year-To- Date	Revised Budget	% of Total		
				2009-2010	2008-2009	2007-2008
GENERAL FUND						
Salaries and Wages	2,245,024.68	21,116,582.64	27,611,329	76.5%	78.4%	77.2%
Employee Benefits	638,790.97	6,106,014.66	7,730,940	79.0%	83.2%	79.9%
Purchased Services	701,110.20	6,372,209.50	7,939,218	80.3%	79.4%	86.7%
Supplies & Materials	58,358.87	1,090,896.03	1,431,449	76.2%	96.9%	94.7%
Capital Expenditures	69,707.00	655,923.90	1,152,260	56.9%	98.6%	61.6%
Other Expenses	4,170.11	412,590.22	491,285	84.0%	97.4%	100.3%
Health and Safety	-	91,659.80	684,819	13.4%	83.5%	60.2%
TOTAL GENERAL FUND	3,717,161.83	35,845,876.75	47,041,300	76.2%	80.8%	79.7%
FOOD SERVICE FUND	197,029.47	1,541,538.43	1,918,260	80.4%	80.4%	78.3%
COMMUNITY SERVICE FUND	191,845.79	2,037,025.36	2,465,134	82.6%	81.9%	77.1%
DEBT SERVICE FUND	-	7,577,704.64	7,598,575	99.7%	100.5%	100.4%
TRUST AND AGENCY FUND	-	1,500.00	100,000	1.5%	78.8%	81.6%
TOTAL ALL FUNDS	4,106,037.09	47,003,645.18	59,123,269	79.5%	83.3%	81.8%



Attachment H-1 – NMISD 916 Health and Safety Levy

Northeast Metro 916
Health and Safety Levy
FY11

District #	District Name	Weighted Average*
12	Centennial	\$ 5,807
13	Columbia Heights	\$ 6,550
832	Mahtomedi	\$ 2,986
621	Moundsview	\$ 9,783
622	North St. Paul	\$ 14,042
623	Roseville	\$ 9,086
833	South Washington County	\$ 12,837
16	Spring Lake Park	\$ 4,042
834	Stillwater	\$ 8,399
624	White Bear Lake	\$ 9,627
		\$ 83,159

FY11 expense certified September 2010
Bill to members January 2012

High expectations, high achievement for all. No excuses.