

**SCHOOL POLICIES
INDEPENDENT SCHOOL DISTRICT 16**

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SERIES	700	Non-Instructional Operations
SUBJECT	714	Use of Private Vehicles on School Business
Adopted		June 10, 2003
Revised		

I. PURPOSE

The purpose of this policy is to set forth guidelines within the District for the use of private vehicles on school business.

II. GENERAL STATEMENT OF POLICY

In each event when an employee wishes to use their own vehicle for school-related activities, the employee will first obtain express permission from the employee's supervisor. No unpermitted use of an employee's vehicle will be within or related to the course and scope of the employee's duties.